

ORDEM E BROGRES

778° GAJ





OBJECTIVE

- To understand how to appeal in the Electronic Reverse Auction (e-RA) bidding process.



HOW TO APPEAL IN THE e-RA BIDDING PROCESS

What is an appeal?

The appeal is a mechanism to challenge administrative decisions after the results are displayed to the bidders, which is the *Selection fo the Winning Bid Phase* in the e-RA system. The appeal is a tool to protect the rights of the bidder.

When to appeal?

As soon as the winner is declared, there must be an immediate and motivated manifestation of the intention to appeal. The e-RA system gives 30 minutes after the winner is declared for those with the intention to appeal, so they can indicate it in a system own field. If this does not occur, the right to appeal is lost. Hence the importance of always being attentive to all stages of the bidding process. After expressing the interest in filing an appeal, the appellant has only 3 calendar days to present the relevant reasons and arguments for that.

Who can appeal?

Appeal legitimacy is attributed to the one who participates in the bidding process, as a rule, the bidder. The legitimacy is kept as long as the bidder declares its intention to appeal immediately after the the winner is declared. The e-RA system gives 30 minutes for that



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How is the appeal judged?

The administrative appeal is directed against the decision of a auctioneer (contracting agent) or the bidding commission. What is sought is the reconsideration of the administrative act that caused the conflict. However, when there is no reconsideration, the appeal is forwarded to the competent authority, the person responsible in the military organization that gave the authorization for the bidding process to be published. This must be the impartial figure who will ultimately judge the appeal.

How does it work in the e-RA system?

The e-RA system helps you managing the correct timing to do that. The intention to appeal is just a manner to indicate that you do not agree with the Contracting Agent decision and that you want to send a formal appeal against. If you do indicate your intention to appeal before the deadline given by the eRA system, you will have more 3 calendar days to effectively issue an appeal, with the arguments and supporting documents you may need to prove why the decision is not following the terms and conditions that govern the whole purchase process.

The following presentation will show you how it is done using the e-RA system tools.

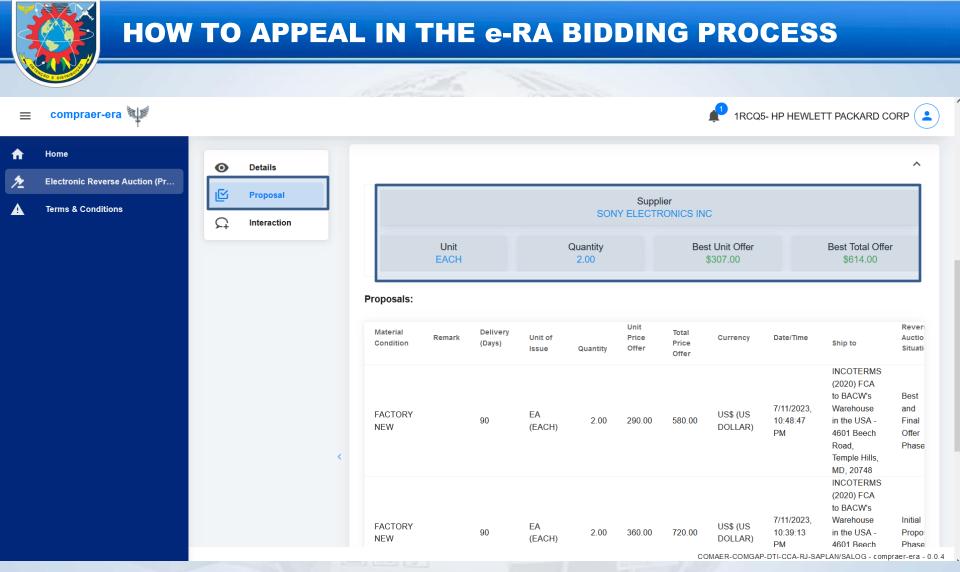
FORÇA AÉREA BRASILEIRA *WCELOG* CENTRO LOGÍSTICO DA AERONÁUTICA **HOW TO APPEAL IN THE e-RA BIDDING PROCESS** compraer-era 💵 1RCQ5- HP HEWLETT PACKARD CORP \equiv ♠ Home BAC# LSQ108021T2 Home - Manager (Query) - Detail Electronic Reverse Auction (Pr... ⋟ **Terms & Conditions** Ζ F Preparing for Best and Final Offer Phase Best and Final Offer Phase Selection of the Winning Bid Finalizado |~ Description Maximum Unit Price: US\$39550 GAUGE, PRESSURE 6000 PSI Unit Quantity Condition **Closing Date/Time** Maximum Total Price: EACH US\$79150 2 FACTORY NEW 13/07/2023 Manufacturer (MFR) 59603 TRONAIR INC NSN 6685 FA0023648 **BAC#** Type Listed Material Part Number HC2144 Details ~ Details 0 ıГ⁄. ERA Quotation P0002 Project Proposal AL-X SUPER TUCANO A-29A/A-29B COMAER-COMGAP-DTI-CCA-RJ-SAPI AN/SALOG - compraer-era - 0.0.4

After the end of the Best and Final Offer phase, the selection of the winning bid process will start. After the Contracting Agent decides the winning bid, all the companies that participated in the bidding process will receive a notice, as shown by the arrow.

FORCA AÉREA BRASILEIRA **VCELOG** CENTRO LOGÍSTICO DA AERONÁUTICA **HOW TO APPEAL IN THE e-RA BIDDING PROCESS** compraer-era 1RCQ5- HP HEWLETT PACKARD CORP (💄 Home BAC# LSQ108021T2 Home - Manager (Query) - Detail Electronic Reverse Auction (Pr... **Terms & Conditions** Preparing for Best and Final Offer Phase Best and Final Offer Phase **Finalizado** F $\langle \rangle$ Selection of the Winning Bid ~ **Notifications** nit Price: Notice of Intent to appeal US\$39550 Requisition LSQ108021T2 intention to appeal available during the next 30 minutes. 13/07/2023 otal Price: US\$79150 Close Manufacturer (MFR) 59603 TRONAIR, INC. 6685 FA0023648 BAC# Type Part Number HC2144 Listed Material Details ~ 0 Details ı⊡ı ERA Quotation P0002 Project AL-X SUPER TUCANO A-29A/A-29B Proposal COMAER-COMGAP-DTI-CCA-RJ-SAPLAN/SALOG - compraer-era - 0.0.4

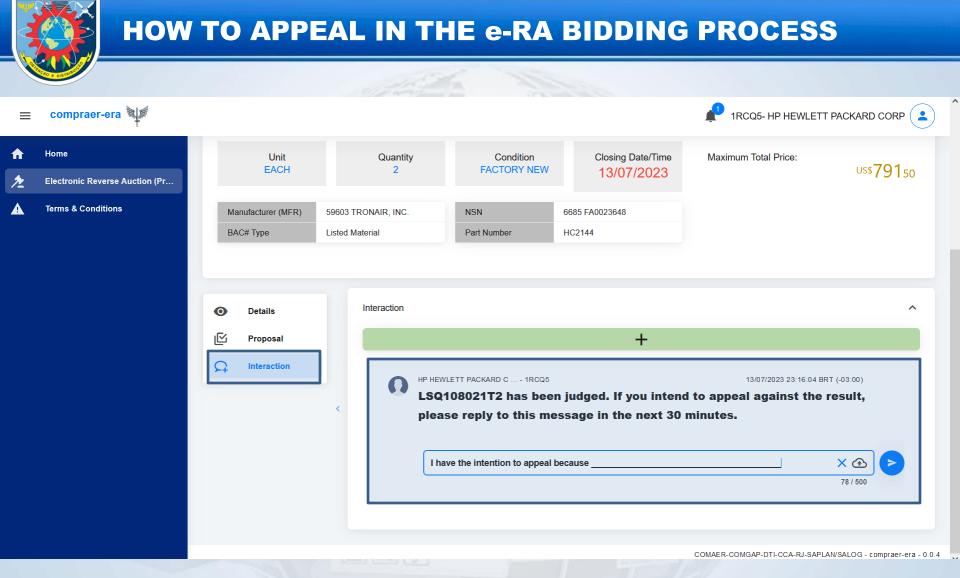
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The information about the winning bid will be displayed at the "Proposal" menu of the specific requisition.

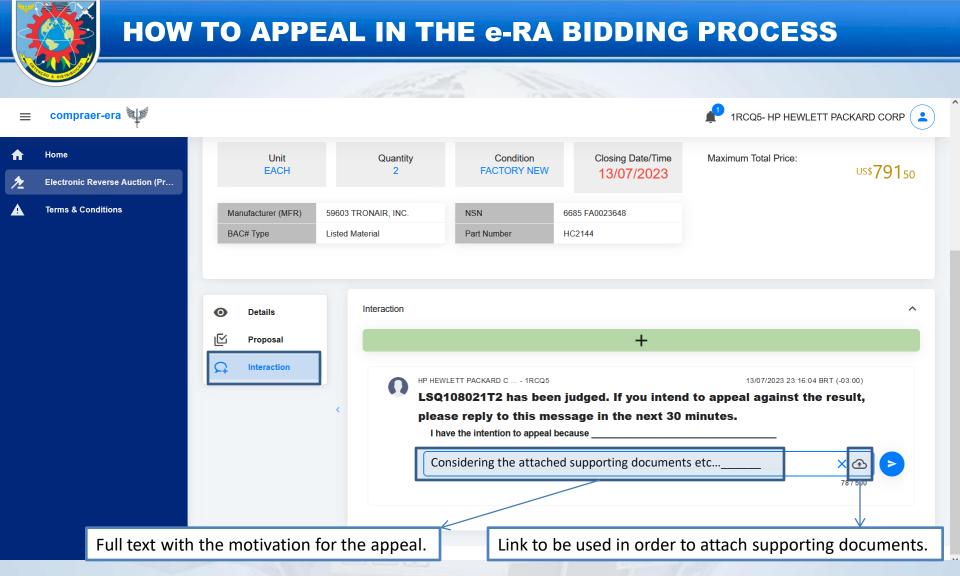
FORÇA AÉREA BRASILEIRA CENTRO LOGÍSTICO DA AERONÁUTICA



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By selecting the "Interaction" menu of the specific requisition, the companies that participated in the bidding process will be able to indicate its intention to appeal.

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After indicating its intention to appeal, the company will have 3 calendar days to write its motivation to appeal and send the documents that support its challenge to the Contracting Agent decision. The appeal documents must be sent in the same topic of the intention to appeal, using the "interaction" menu tools like demonstrate by the image above.



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